

Planning Department

Application for Administrative Zoning Ordinance Interpretation

As specified in Article 26 of the City of Charleston's Zoning Ordinance, the Planning Director, subject to procedures, standards, and limitations of the Ordinance, may render written interpretations, including use interpretations, of the provisions of the Zoning Ordinance and of any rule or regulation issued pursuant to it. Applications for interpretations may be filed by any person having a legal or equitable interest in property that gives rise to the need for an interpretation. This application must be typed or legibly handwritten and filed with the Planning Department in person or by mail to 915 Quarrier Street, Suite 1 Charleston, WV 25301.

Applicant Information	Property Information (if applicable)
Name:	Address:
Address:	Tax Map and Parcel:
Phone:	Zoning District:
E-mail:	Property Owner and Mailing Address: (if other than applicant)

Section(s) of the Zoning Ordinance to be interpreted: _____

Please attach separately or write below the reason, justification and nature for this request. Attach any supporting information and/or documentation.

I hereby apply for an interpretation of the section of the Zoning Ordinance outlined above and affirm that all of the statements and information contained in or filed with this application are true and correct to the best of my knowledge. Further, I hereby certify that I am entitled to seek this interpretation under the provision of Section 26 of the Zoning Ordinance.

Signature

Date

Planning Department Use Only

Action taken on this application

Interpretation made and distributed on:

Date: _____

By: Planning Director