

Routine Maintenance, Major and Minor Work

A Certificate of Appropriateness is not required for **Routine Maintenance or Minor work** permits.

Minor work permits are reviewed and issued by the planning department staff. Staff will present a report containing all issued minor work permits to the East End Historic Review Board.

Major work permits require review and approval from the East End Historic Review Board before a permit can be issued.

	Type of Work	Routine Maintenance	Minor Work (Staff)	Major Work (EEHRB)
1	New Construction or building additions			✓
2	Demolition of any structure or part of a structure			✓
3	Relocation of buildings			✓
4	Removal/alteration of any feature			✓
5	Change in materials			✓
6	Installation of doors/windows			✓
7	Repair/replacement of driveways/sidewalks where there is no material change		✓	
8	Driveway/sidewalk expansion			✓
9	Construction of fences/walls			✓
10	Replacement of fence/wall with no material change		✓	
11	Replacement of a chain link fence			✓
12	Minor Landscaping which includes vegetable and flower gardens and shrubbery	✓		
13	Repairs/replacement, including repointing, to existing masonry when		✓	

	color and composition of the mortar match the original, and new brick or stone matches the original			
14	Installation of mechanical equipment, such as heating and air conditioning units which are completely screened from view with shrubbery		✓	
15	Painting	✓		
16	Replacement of a flat roof not visible from a public way		✓	
17	Replacement of a roof where there is no material change		✓	
18	Installation of satellite dishes/antennas when visible from a public way			✓
19	Installation/replacement of signs			✓
20	Caulking and weather-stripping	✓		
21	Replacement of wood where there is no change in detail		✓	
22	Re-secure loose wood/shingles	✓		
23	Reline gutters		✓	